

Suzanne M. Griffin, Ph.D.



Objective

To provide leadership in the development, management and evaluation of educational, medical and economic development programs in emerging countries.

Summary of qualifications

Nearly eight years of current experience developing, managing and leading training, education and medical programs in Afghanistan. Good fluency in spoken Dari and Farsi and basic knowledge of the Persian alphabet. Ten years of experience living and working in Afghanistan and Iran.

Twenty-nine years of leadership in higher education with expertise in strategic planning, program development, training, building collaborative partnerships and serving culturally diverse populations.

Twenty-five years of successful grant proposal development for humanitarian agencies, state education departments and community colleges.

Work experience

February 2009-present

Chief of Party, Afghan Equality Alliances Project Washington State University

- Provide leadership and technical assistance to a twelve million dollar USAID-funded capacity building project for 19 Afghan universities by partnering with the Ministry of Higher Education to develop standards for the quality of instruction.
- Supervise faculty development courses on seven campuses in English, Basic IT skills e-learning resources and research methodology.
- Supervise study abroad Master's programs in the United States and South Africa for Engineering and Computer Science faculty members of three universities.
- Supervise upgrading and implementation of a Master's in Public Policy Program at Kabul University that focuses on strengthening managers of government ministries and emerging administrators in university departments.
- Train faculty advisers for graduate programs at Kabul University.
- Partner with NATO to expand bandwidth and internet connectivity for all Afghan universities and teaching hospitals.

August 2006 to January 2009
Senior Project Manager—Education

Save the Children USA

- Led SC/USA activities in implementing the Building Education Support Systems for Teachers (BESST) Project funded by USAID in Afghanistan
 - Developing the capacity of over 7,200 teachers and 560 school managers in two provinces.
 - Developed *BESST School Management Team Curriculum* to build the capacity of Afghan principals, school managers, provincial and district education directors.
- Collaborated with BESST lead agency, project partners and Afghan Ministry of Education in developing concept papers, standards, replicable systems and training programs to increase the capacity of the Afghanistan education system.
- Led BESST Teacher competency development component of Teacher Pay and Grade reform for Ministry of Education Teacher Education Department.

October 2003-August 2006

International Medical Corps

Roving Operations Officer, Acting Country Director, Program Developer, Program Manager and Evaluator

- Roving Operations Officer based at IMC Headquarters in Santa Monica, California (August 2005-August 2006). Developed and evaluated programs, standards for training, and guidelines in planning and administration for Country Directors of six countries in Central and South Asia and all IMC Desk Officers. Made field visits to North Caucasus (Ingushetia and Chechnya), Afghanistan and Pakistan.
- Acting Country Director, IMC Afghanistan. Provided leadership and direction for all IMC countrywide activities from November 2005-April 2006.
- Program Development Manager, IMC Afghanistan. Developed successful proposals to USAID REACH for clinic-based health care services in four provinces, training refresher training for doctors, nurses and midwives in three provinces.
- Program Manager. Developed USAID and World Bank proposals and managed four projects dealing with Maternal Health:
 - A three-year Rabia Balkhi Hospital Training Project in Kabul and the Afghan Family Health Book Rapid Assessment Project (Kabul and Laghman) funded by U.S. Department of Health and Human Services (DHHS)
 - The IHS Midwifery Training Program in Jalalabad and the Khost Community Midwife Education Program funded by USAID

June 2002-August 2003

International Rescue Committee,

International Medical Corps and Agriculture and Health Development Organization

Consultant and Volunteer

- IMC Consultant. Developed concept paper and developed proposal for innovative, interactive distance-learning medical and health education program. Developed successful proposals to USAID and World Bank for IMC clinics and health services in

three provinces of Afghanistan (July-August, 2003).

- International Rescue Committee (IRC) Volunteer and Consultant. Assessed English Language Training (ELT) capacity of Afghanistan's major cities, led development of IRC's country-wide ELT plan and formed the advisory committee to oversee implementation. Developed concept papers and wrote successful grant applications to United Nations agencies and United States Department of Labor (June-August, 2002). Designed and evaluated pilot program of five ministries for UNHCR-funded Ministry Capacity Building Project. Assisted IRC photographer with interviewing of Afghan returnees and wrote text for IRC publications (November-December, 2003).
- Volunteer Consultant for Agriculture and Health Development Organization (AHDO), an Afghan NGO dedicated to reconstruction and training programs for women. Develop proposals for women's literacy and training projects, citizen education and construction of girls' primary schools in rural areas (Summer 2003-present).
- Rotary Volunteer. Led drive to get 10,000 textbooks collected by Seattle area Rotary Clubs to Afghanistan (delivered May 2003). Make presentations in the Seattle area to inform Rotary clubs, post-secondary institutions and community organizations of the need for resources for Health and Education in Afghanistan (2002-present) and monitor completion of Rotary funded projects in Afghanistan (2006-present).

July 1993- June 2004

South Seattle Community College

Dean for Instruction, General Studies Division

- Supervised 60-70 faculty and office staff for Basic Skills, English as a Second Language (ESL) and International Programs. Developed and administered the New Holly satellite site. (Took leave 2003-2004 to work in Afghanistan.)
- Administered a two million dollar budget (40% grants and contracts).
- Established and facilitated college relationships with public and community agencies, businesses and companies.
- Developed outreach sites and new programs.
- Co-authored and supervised Title III grant project to transition English Language Learners into credit level community college programs

July 1991-June 1993

WA State Board for Community and Technical Colleges

Assistant Director, Office of Adult Literacy

- Developed and administered Adult Education programs.
- Acquired multiple federal grants for education and workplace training.
- Facilitated interagency collaboration and policy development.
- Served as liaison to United States Department of Education

November 1983-June 1991

State Superintendent of Public Instruction

State Director of Adult Education (7/89-6/91)

Coordinator, Early Childhood Education (10/87-6/89)

Supervisor, Adult Refugee Project (11/83-9/87)

- Developed and administered programs
- Authored Washington Administrative Code related to programs
- Collaborated with SPI in developing and testifying on state and federal legislation

1995-1999 **Seattle University, School of Education**
Adjunct Instructor

Taught graduate programs in Adult Education, Teaching English as a Second Language (TESL) and Organization and Leadership

1982-1994 **University of Washington, Seattle Pacific University, Lesley College and Seattle Central Community College**

Teacher Trainer for ESL instructors and instructor for transitioning graduate students

September 1974-June 1981 **University of San Francisco**
Tenured instructor in ESL and Multicultural Education.

September 1978-January 1979 **Arya Mehr University, Isfahan, Iran**
Master English Language instructor and curriculum developer

September 1974-January 1981 **John Dennis and Associates**
Program manager, curriculum designer, consultant, teacher trainer

September 1969-August 1974 **Alemany Community College, San Francisco School District**, St. Mary of the Lake School (Chicago) K-12 and Adult ESL instruction.
1/68-6/69 American Peace Corps Field Officer Assistant, Ahlman Academy and American International School (Kabul, Afghanistan) ESL instructor

Education

1990 University of Washington, College of Education
Ph.D., Curriculum and Instruction, Educational Communications and Technology

1974 California State University, San Francisco
M.A., Teaching English as a Foreign Language

1967 St. Mary's College, Notre Dame, Indiana
B.A., *cum laude*, English Literature

Certificates and Credentials

2005 WIRB Certified as Co-investigator
1999 Harvard MLE Institute
1988, 1989 University of Washington School Law Seminars
1982 WA Continuing Elementary and Secondary Certificate
1971, 1973 California Lifetime Elementary and Adult Education

Professional Memberships 1993-present

1997-2003 Adult Literacy Media Alliance Advisory Committee
1995-2003 Editorial Board, ORTESOL
1993-2003 The Association of Washington CTC Administrators
1993-2003 Washington State Council on Basic Skills (2001-2002 chair)
Executive Board, National Council of State Directors of Adult Education and Professional Development Consortium

Association of Educational Communications & Technology
1973-2003 Teachers of English to Speakers of Other Languages Executive Board and
International Convention Chairperson (1989-1992) Chair, Video (1993-1995) and
Refugee Concerns (1986-1987) Presenter and invited speaker (1974-2002, 2007, 2010).

Media productions, textbooks

Dennis, J. M. and Griffin, S. M. (1979, 1995). *Reflections*. Boston, MA: Heinle and Heinle.

Griffin, S., Brenner, P. and Callaway, D. (1990). *Fast Track*. Boston, MA: Heinle and Heinle.

Griffin, S.M., Baker, G. M and Loo, MF (1983) *Children of Change*. Seattle, WA: University of Washington Instruction Media Services and Washington State Office of the Superintendent of Public Instruction.

Griffin, S. and Caden, J. (1981). *Follow Me to San Francisco*. London, UK: British Broadcasting Corporation and Longman, Inc.

Research

Glen Kim MD, MPH; Suzanne Griffin, PhD; Hedeyat Nadem; Jawad Aria; Lynn Lawry MD, MSc (2006). Evaluation of an Interactive Electronic Health Education Tool in Rural Afganistan.

Griffin, S. M. (1998, March). How distance learning redefines ESL instructors' roles. Paper presented at TESOL Conference, Seattle, WA.

Griffin, S. M. (1992). Reading aloud: A survey of practices among teachers of ESL reading to adult learners. *TESOL Quarterly*, 26 (4), 784-786.

Griffin, S. M. (1990) The effect of media choice on English literacy acquisition for preliterate Hmong adult learners. (Doctoral dissertation, University of Washington).

Awards and Community Service

2003 Rotary Service Award

2002-2003 Community Advisory Committee, Seattle International Rescue Committee

1999- present Emerald City Rotary Club (Seattle) and Computers for the World Project

1995-2002 Seattle Jobs Initiative (Chair, 2000-2002)

1994-1999 Boards of Washington Literacy and Washington Works

1982-1987 Founding Board, Refugee Women's Alliance

1985 Washington's Best Award from WAESOL

1984 Mahnke Film Award from AECT for best graduate student film

1979-1981 Founding Board, Aid for Afghan Refugees (AFAR)

References Available on request

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